



TOWN OF KIRKLAND POLICE DEPARTMENT

2 NEW STREET | P.O. DRAWER B, CLARK MILLS, NY 13321
PHONE: (315) 853-2924 | FAX: (315) 852-5275

Request for Premises Check

Daniel J. English
Chief of Police

GENERAL INFORMATION

Person Requesting/Owner: _____

Address: _____

Phone: _____

Dates of Requested Premises Check: _____ to _____

Reason for Request: Vacation | Vacant Property | Other (specify): _____

PREMISES INFORMATION

Will lights be left on: Yes | No Motion Lights: Yes | No Timed Lights: Yes | No

Specify Location: _____

Alarm System: Yes | No Alarm Company: _____ Phone: _____

Alarm Type: _____ Registered with Town of Kirkland: Yes | No

Vehicle(s) on Premises: Yes | No

Specify (make, model, color): _____

Is anyone allowed or expected to be at the premises (relatives, contractors): Yes | No

If yes, specify: _____

Additional Comments: _____

EMERGENCY CONTACTS

Name: _____

Name: _____

Phone: _____

Phone: _____

Relationship: _____

Relationship: _____

Keys to access premises: Yes | No

Keys to access premises: Yes | No

SIGNED: _____

DATE: _____